

Maharashtra State Board of Secondary and Higher Secondary Education
Mumbai Divisional Board, Vashi, Navi Mumbai - 400 703
Circular No. / MDB / S. Examination / Application of Handicapped Students/801
Date: 12/06/2012

Through this Circular, it is being informed to the Heads of the Secondary Department of all the recognized schools, all the Heads of Private Contact Centres and all the Heads of Technical Schools under the Mumbai Divisional Board that concessions for the Board Examinations have been approved for the students belonging to the following categories i.e. students who are studying in Std 10th and who are 1) Blind 2) Deaf 3) Dumb 4) Physically Handicapped 5) Multiple Disabled 6) Learning Disabled 7) Autistic (1 to 7 Subcategories). Due to not taking the Board's approval by submitting the Medical Officer's Certificate stating that the student is Handicapped and also due to not filling up the form prescribed by the Board for the same within the stated period of time (before the examination), students are deprived of the concessions at the time of the Examination. The school, the parents and the students are held responsible for this loss.

After the schools begin in the Academic Year, all information regarding concessions for handicapped students should be informed to all the students through their respective class teachers. The Board's approval should be taken by the school by submitting the applications of the Handicapped Students before filling up the Secondary School Certificate Examination forms i.e. before 31st August 2012. Students should be made aware about the same by displaying the said notice on the school notice board and they should also be informed that they will not be eligible to avail the concessions if they do not fulfill the requirement. If the application letters of the regular students regarding concessions for handicapped students are not submitted within the specified period of time i.e. 31st August 2012, then each application letter received after 31st August 2012 will be charged Rs.200/- as penalty.

Applications of private students regarding concessions for the handicapped should be sent by 15th November 2012. Applications sent after 15th November 2012 will be charged Rs. 200/- as penalty.

While appearing for the Examination as a repeater, if the student needs concessions, then a true copy of the letter by the Board approving the concessions should be submitted independently to the Board.

Students who are appearing for the examination as repeaters and have not taken the concessions at the time of the previous examination should fill up and send the appropriate form prescribed by the Board for the same along with the Medical Certificate within the specified period of time for the Board's approval.

The Board has found that some schools don't submit the applications of the handicapped students on or before the above mentioned dates which causes disturbance in the pre and post examination work proceedings.

While filling up the Exam-application form for the Secondary School Certificate (SSC) Examination, the code of the nature of handicap / disability should be mentioned on the exam application form of the student who has applied to the Board regarding concessions for handicapped students or else No Handicapped (0) code should be mentioned, implying that the student is not handicapped. While submitting the application letter for concessions, specific concessions should be mentioned clearly e.g.- extra time, writer, centre close to the house, etc.

Students with neurological disorders (No. 14 of the 19 disorders - BRAIN SUBNORMALITIES - 5 subtypes - 1. SLOW LEARNER 2. MILD MENTAL RETARDATION 3. MODERATE MENTAL RETARDATION 4. SEVERE MENTAL RETARDATION 5. PROFOUND MENTAL RETARDATION) and students with Cancer are being given the provision of extra time of 20 minutes per hour at the time of examination. These students should have a Medical Certificate from an Expert Medical Officer from a Govt. hospital or Govt. recognized hospital. This certificate should be submitted with a specific reference letter from the school.

The medical certificate for Autistic students in Mumbai Region has to be from either Nair Hospital or Sion (Lokmanya Tilak) Hospital and in Pune region, Sassoon Hospital or else it should be from the District Surgical Hospital. It is necessary to mention the concessions that the student needs on the student's medical certificate.

Along with this circular is the application letter, which is in a prescribed format, to be filled in and sent with all the necessary documents which are mentioned in the circular. The application in the prescribed format should be filed in the school's documentation file. Xerox copy of the above mentioned application letter should be given to the student requesting for the same.

The above mentioned information should be brought to the notice of all the respective teachers, students, parents and administration officers of the school.

R. R. Bhise
(Regional Secretary),
Maharashtra State Board of Secondary and Higher Secondary Education,
Mumbai Divisional Board,
Vashi, Navi Mumbai - 400 703.

To,
The Heads of the Secondary Department of all the recognized schools / Heads of Private Contact Centres / Heads of Technical Schools.

C.c. for information-

1. Asst. Education Director, Mumbai
2. Education Officer (Secondary) Thane / Raigad
3. Education Supervisor, North/South/Western Divisions of Mumbai
4. Project Officer 'Ekatmik Adivasi Vikas Project' Office, Javhar / Dahanu / Shahapur / Pen.
5. All Respected Members of the Board, Mumbai Divisional Board.